

**MAIL TO:**  
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**Confederation of Indian Industry**  
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14 – 16 March 2024  
**Messe Global Pune Laxmi Lawns (MGLL),**  
**Pune, Maharashtra, INDIA**

**SPACE BOOKING CONTRACT  
 (FORM NO. 1)**

**EXHIBITOR DETAILS**

Company/Organization:.....  
 Address.....  
 .....City..... State..... Pin Code..... Country.....  
 Phone.....Fax.....  
 Chief Executive.....Designation:..... Mobile.....  
 Contact Executive.....Designation:..... Mobile.....  
 Email for Communication:..... Website.....  
 Company GST No..... PAN No.....  
 Membership No. CII..... IDGS.....

**SPACE RENTAL DETAILS**

| SPACE TYPE  | RATE PER SQMT DOMESTIC (INR) |             | RATE PER SQMT (USD) OVERSEAS | SPACE REQUIRED | AMOUNT (INR / USD) |
|---|------------------------------|-------------|------------------------------|----------------|--------------------|
|   | MEMBERS (CII & IDGS)         | NON-MEMBERS |                              |                |                    |
| INDOOR RAW SPACE (MIN 36 SQMTS)   | 9000                         | 9500        | 300                          |                |                    |
| BUILT UP SPACE (MIN 9 SQMTS)  | 10000                        | 10500       | 330                          |                |                    |
| Startup Built Up Booth 6 Sqm* (Inc. General Lighting & One Table, Two Chairs) |                              | 35000       |                              |                |                    |

**Total Space Rent**

\* Booth space will be provided on first-come, first-served basis as per sqm availability.

**OTHER CHARGES**

|                                 |   |                    |
|---------------------------------|---|--------------------|
| <b>Electricity Charges</b>      | Raw Space:10% of the Space Rent (Adjustable) or INR 4,000 / US\$ 80 per KW X.....KW |                    |
| <b>Catalogue Advertisement</b>  | Refer to Point No 20 of Rules (at Page 2) and Form 2 for Cost Details               |                    |
| <b>Total Amount before Tax</b>  |   |                    |
| <b>Add GST @ 18% : INR.....</b> |   | <b>Total Tax**</b> |
| <b>GRAND TOTAL</b>              |   |                    |
| <b>TDS Deducted: INR.....</b>   | <b>Payment Enclosed</b>   |                    |

**EXHIBIT DETAILS**

1. ....  
 2. ....

**GROUP COMPANIES**

1. ....  
 2. ....

**Please study the General Exhibitor Rules (at Page 2), while finalizing this contract.**

I / We have read the GENERAL EXHIBITOR RULES and confirm that we shall abide by them. Enclosed is our Bank Draft No. OR Remittance Advise. .... Dated..... For INR/USD. .... towards payment of rental and other charges in favour of **CONFEDERATION OF INDIAN INDUSTRY**, New Delhi, INDIA.

**Date:** ..... Company Seal.....

**Name:** ..... **Designation** ..... **Signature:** .....



Confederation of Indian Industry



INDIAN DIGITAL GAMING SOCIETY

1. **Organiser: Confederation of Indian Industry (CII)**  
**Address for Communication (Secretariat):**  
 Confederation of Indian Industry (CII), Trade Fairs Division  
 249-F, Udyog Vihar Phase IV, Sector 18,  
 Gurgaon 122 015 Haryana INDIA.  
 Mob: + 91-98917 22264  
 Email: [neelam.bhagat@cii.in](mailto:neelam.bhagat@cii.in) • Website: [www.gamingshow.in](http://www.gamingshow.in)
2. **Venue: Messe Global Pune Laxmi Lawns (MGLL), 133, Next to Magarpatta, Magarpatta, Hadapsar, Pune, Maharashtra-411013, India**
3. **Exhibitor:** Any organization participating in India Gaming Show 2024
4. **a) Exhibition Dates:**  
 Thursday, 14 March – Saturday 16 March 2024
- b) Exhibition Timings\* : 1000 hrs to 1800 hrs ( \* Subject to Revision)**

5. **Basic Rentals:**

| Stand Types  | Space Rent         |                   |          |
|--|--------------------|-------------------|----------|
|  | CII & IDGS Member* | Non Member        | Overseas |
| Indoor Raw Space   | INR 9000 per sqm   | INR 9500 per sqm  | USD 300  |
| Indoor Built Up**  | INR 10000 per sqm  | INR 10500 per sqm | USD 330  |
| Startup Built up booth 6 SQM (incl. Gen. Lighting & 1 Table, 2 Chairs) | INR 35000/-        |                   |          |

\* Member Companies are defined as the Companies holding membership of CII or IDGS. Companies applying under member rates need to submit the membership number along with space booking.

\*\* Built up space includes Fascia, Carpeting Floor, 2 Spotlights, 1 Table, 2 Chairs, One Power Point and Waste Paper Basket, General lighting with every 9 sqm. module. For additional electricity please refer point 9a.

\*\*Companies under Startup rates, needs to be submitted the Registration Certificate

6. **PAYMENT SCHEDULES**

- 60% Payment on signing contract, Balance 40% by 31 January 2024.

**Notes**

- a) The prospective Exhibitor must apply on the Space booking contract form –Form 1 for participation in India Gaming Show 2024 indicating requirement for built up and/or raw space. Allotment will be done on "first come – first serve" basis strictly subject to receipt of advance and payments within the above categories / defined rules. The decision of Organiser on space allotment is final.
  - b) Application for space, may be made in combinations/ multiples of contiguous plots/ booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional
  - c) Domestic Exhibitors should pay in Indian Rupees by Demand Draft/Online favouring **Confederation of Indian Industry, New Delhi** as per schedule while overseas exhibitors can make payment through Bank Transfer in USD as per CII Bank details mentioned below. Rental includes passes for staff manning stands
- Domestic / Overseas Remittance Details:**
- Beneficiary :** Confederation of Indian Industry  
 23, Institutional Area, Lodhi Road,  
 New Delhi 110003 INDIA  
 52205035775
- Account No.:** 52205035775  
**Name of the Bank:** Standard Chartered Bank  
 23, Narain Manzil, Barakhamba Road  
 New Delhi 110 001 India
- Swift Code :** SCB LINBB DEL  
**IBAN No for GBP:** GB42SCBL60910451997017  
**IBAN for EUR:** DE18512305000018506203  
**ABA NUMBER (USD):** 026002561  
**Sort Code of SCB London:** 609104  
**IFSC Code :** SCBL0036020
- d) **Filling Up of Forms:** It is mandatory to fill the form completely. Incomplete forms will not be entertained. Do not leave any items blank. In case of not relevant please write NA (Not Applicable).
  - e) Wherever Indoor or Outdoor Raw Space is allocated, the exhibitor will have to erect the stand at their own cost in line with **"The Rules and Guidelines for Design and Construction of Stand" for India Gaming Show 2024.**
  - f) The Organiser reserves the right to reallocate space, change the layout, change the stand nos., add or delete corridors in Space Plans that may affect some exhibitors stand orientations. The Organiser's decision shall be final. The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of **India Gaming Show 2024 in Pune** also not promote similar event /program during the **India Gaming Show 2024** at Pune, Maharashtra, India.
  - g) **The Contract:** The Exhibitor enters into a contract upon submission of this document. The Company (prospective exhibitor) agrees to participate at **"India Gaming Show 2024"** and to abide by the rules and regulations & bye- laws, handed out by India Gaming Show Secretariat to the Exhibitor, before the exhibition. Upon any breach of contract by the Exhibitor, the Exhibitor is liable to pay the space rentals in full, to the organizer. None of the exhibits on display or present at the exhibition premises infringe, or is likely to infringe, any patent, trademark, copyright and other intellectual property rights of any party and agree that in the event of any breach, this contract may be terminated by the organisers unilaterally. In such an event, the exhibitors shall indemnify the organisers against all costs, claim & demands.
  7. **Damage to exhibition venue:** The Exhibitor will be required to make good all damages, (or make payment in lieu thereof) to the fair ground facilities/ building etc. incurred during setting up / fair period and/ or dismantling period.

8. **Use of Display Space:** Without the express written permission of Organizer, Exhibitor may not (i) sublet, subdivide or assign its space, or any part thereof, (ii) purchase multiple booths for the purpose of subletting or assigning to third party, or (iii) permit in its booth any non-exhibiting company representative. In case of failure to comply with this provision; Organizers reserves the right to cancel the participation and forfeit all the payment.
  9. **Electricity:** Available at 230V Single Phase and 400 V. Three Phase A.C. 50 Cycles. **Charges:** Built-up –Requirement for demonstration @ INR. 4,000/ or USD 80 - per KW; Raw Space INR 4,000/- USD 80 per KW – Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision. Exhibitors requiring special lighting /power to demonstrate machinery would need to apply with full details latest by 31<sup>st</sup> December 2023 (or immediately, if application is sent after this date). The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost only, through a licensed contractor.
  - 9 a) **Temporary Electricity:** is the electricity required by exhibitor during construction / dismantling period. This will be charged separately on requirement and duration basis. For more details please refer to Exhibitor Services Manual or contact Secretariat.
  10. **Mezzanine Construction:** 20% of the area for Construction of Mezzanine is permitted, subject to approval by Fair Architect, for stands above 100 sqmts only. Extra rentals at 50% of raw space costings will be charged separately. For details refer to Exhibitor Manual.
  11. **Cancellation:** By signing and concluding of this contract, the exhibitor hereby agrees to indemnify the organizer for the losses at the following rates, in case of withdrawal of participation OR reduction of space at a later stage  
    - \* 30 September 2023 | 50% of the Total Space Rental
    - \* 31 December 2023 | 75% of the Total Space Rental
    - \* From 1<sup>st</sup> January 2024 onwards: with the full stand rentals.
  12. **Approval for Design of Stand:** The stand design drawings complete with details of exhibits, electricity and other installation, in 4 copies, should be submitted for Organiser's approval, latest by 16 February 2024. In case of non-receipt of stand drawings by 16 February 2024, the Organisers are at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser
  13. **Sale of Exhibits:** are subject to Government approvals (to be taken by exhibitors and submit the copy to organizers) and fulfilling tax formalities of relevant Government Authorities. Exhibits on display will be allowed to be removed only after the closure of the show.
  14. **Removal of any Exhibit:** During the fair period is prohibited. All Exhibits including stand material to be removed after the closure of Exhibition on 16 March 2024 (after 1800 Hrs.), and to vacate the stands by 0600 hrs of 17 March 2024. Organiser will not be responsible if Exhibitor fail to comply with this date.
  15. **Handling of Exhibits Customs and Import Procedures:** The ORGANISER will appoint official clearing and freight forwarding agencies for **India Gaming Show 2024** who will assist in handling customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Fair Grounds by agencies other than the official clearing and forwarding agents is strictly prohibited.
  16. **Duty Free Temporary Importation of Exhibits:** This facility is extended only to Overseas Exhibitors in **India Gaming Show 2024** who have registered by remitting space rent in foreign exchange.  
**If any one or more of the exhibits displayed by the domestic exhibitor is imported, under duty free temporary importation facility, the USD rate will be charged.**
  17. **Possession of Stands:**  
 a) Built Up Space – 13 March 2024, 1000 hrs  
 b) Raw Space – 12 March 2024, 1000 hrs
  18. **Stand Completion:** By 1700 hrs on 13 March 2024 with all exhibits in position.
  19. **Exhibitor Catalogue Entry:** All Confirmed Exhibitors will get a free entry in the India Gaming Show 2024 Exhibitor Catalogue. Exhibitors are required to submit Form No. 3 (will be shared later), duly filled in, as per schedule.
  20. **Advertisement in the Exhibitor Catalogue:** All Exhibitors are invited to advertise in the Exhibitor Catalogue of **India Gaming Show 2024**. For rates of advertisement, please refer Form No.2 (will be shared later). The last date for application along with artwork for advertisement is 20 February 2024.
- | Advertisements     | Rates in INR | Rates in USD |
|--------------------|--------------|--------------|
| Colour – Full Page | 30,000.00    | 400          |
| Back Cover         | 60, 000.00   | 850          |
| Inside Front Cover | 35,000.00    | 650          |
| Inside Back Cover  | 35,000.00    | 650          |
| Bookmark           | 75,000.00    | 1100         |
21. **Insurance:** Against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will, in no way, be responsible.
  22. **Security:** While general security will be provided at entry / exit points of the halls on all days; exhibitors are advised to keep security during construction / dismantling days for safeguarding their exhibits.
  23. **Photography:** The Organiser reserves the right to photograph/video shoots any stand/ exhibit for their use.
  24. **Settlement of Dues & Stand Possession:** Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand. In an event of balance payment, organiser reserves right to refuse possession to any exhibitor.
  25. **Competitions:** Exhibitors organizing any kind of Competition needs to pre – inform the organizer with complete details of competition planned and rewards.
  26. **Force Majeure:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non-availability of exhibition premises, change in government's/regulatory policy, government order, epidemic, pandemic, public health and safety emergency, quarantine, outbreak of any infectious disease, deceleration of containment zones in case of outbreak of any infectious disease (including but not limited to COVID-19), Central or State Government announced lockdowns, civil protests or demonstration, blockage of public road or passage or any of the cause not within the control of the Organisers, the Organisers may, at their own discretion refund the space rental paid by the Exhibitor, or part thereof, but shall be under no liability of any action, claim for losses or under obligation to refund space rental or any borne by exhibitor for participating at the above said event.  
 The rules stated herein above shall be governed by and construed solely and exclusively in accordance with the laws of India. The courts at Maharashtra shall have the exclusive jurisdiction with respect to any disputes in relating to the subject matter hereof.
  27. **Taxes:** Taxes will be charged as per the prevalent taxes applicable under the advice of Government of India during final billing i.e. (March 2024).